



Te Kawa Mataaho

Public Service Commission

6 May 2024

9(2)(a) privacy

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Official Information Request

Our Ref: OIA 2024-0080

I refer to your official information request received on 10 April 2024 where you asked:

“Please may I request the following information (if held):

- *the most common entitlements to study leave across the NZ public service, by level of qualification, e.g. undergraduate, post-graduate, etc*
- *the minimum study leave entitlement across the NZ public service, by level of qualification, e.g. undergraduate, post-graduate, etc*
- *the maximum study leave entitlement across the NZ public service, by level of qualification, e.g. undergraduate, post-graduate, etc”*

Information not held

Te Kawa Mataaho Public Service Commission (the Commission) does not hold information about study leave entitlements across the Public Service by level of qualification. You will need to contact agencies directly to request their individual study leave policies.

Therefore, we are refusing your request under section 18(g) of the Official Information Act 1982 (OIA) on the grounds the information requested is not held by the Commission and we do not believe the information is held in its entirety, by any other government agency.

Commission study leave provisions

The Commission supports staff to take study leave through both formal and informal arrangements. Study leave may be taken through an informal arrangement such as to undertake a course of study to complete qualifications, to attend courses and seminars and to undertake research or projects which are relevant to the work of the Commission, and which facilitate their wider growth and development. Whilst the Commission supports staff to take study leave through both formal and informal arrangements, the Commission does not differentiate approval for study leave by the qualification an individual holds and does not have minimum and maximum leave entitlements.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that we intend to publish this letter (with your personal details removed) on the Te Kawa Mataaho Public Service Commission's website.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Nicky Dirks', with a stylized flourish at the end.

Nicky Dirks

Manager – Ministerial and Executive Services
Te Kawa Mataaho Public Service Commission