



Te Kawa Mataaho
Public Service Commission

3 October 2024

9(2)(a) privacy

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Official Information Act Transfer

Our ref: OIA 2024-0259

I refer to your Official Information Act request dated 24 September 2024 where you have asked:

“I would like to request the following information regarding the installation of the bike rack on Oriental Parade, Wellington, as outlined below:

Details of Requested Information:

- *All documents related to the decision-making process for the bike rack.*
- *Internal communications (emails, memos) and official reports.*
- *Public consultations or surveys.*
- *Cost-benefit analysis and budget documents.*
- *Communications from specific individuals involved, like Councillor Tim Brown.*
- *External contractor or consultant communications.*
- *Meeting minutes and council discussions.*
- *Legal opinions or risk assessments.*
- *Public feedback or complaints.*
- *Future plans or evaluations.*
- *Data or surveys on usage.*
- *Media communications or press releases.”*

We have transferred your request to the Wellington City Council, as the information to which your request relates is not held by us but is believed to be held by the Wellington City Council. In these circumstances, we are required by section 14 of the Official Information Act 1982 to transfer your request.

You will hear further from Wellington City Council concerning your request.

Yours sincerely

Nicky Dirks
Manager – Ministerial and Executive Services
Te Kawa Mataaho Public Service Commission



Te Kawa Mataaho

Public Service Commission

3 October 2024

Wellington City Council
Official.Information@wcc.govt.nz

Dear Wellington City Council

Official Information Act Transfer
Our ref: OIA 2024-0259

I write concerning an Official Information Act request received by Te Kawa Mataaho Public Service Commission on 24 September 2024 from Dave Hughes for:

“I would like to request the following information regarding the installation of the bike rack on Oriental Parade, Wellington, as outlined below:

Details of Requested Information:

- *All documents related to the decision-making process for the bike rack.*
- *Internal communications (emails, memos) and official reports.*
- *Public consultations or surveys.*
- *Cost-benefit analysis and budget documents.*
- *Communications from specific individuals involved, like Councillor Tim Brown.*
- *External contractor or consultant communications.*
- *Meeting minutes and council discussions.*
- *Legal opinions or risk assessments.*
- *Public feedback or complaints.*
- *Future plans or evaluations.*
- *Data or surveys on usage.*
- *Media communications or press releases.”*

As discussed between Su and Gareth on 26 September 2024 and for the reason set out in the attached letter to Dave Hughes, this request is being transferred in full to your agency for response.

Please treat this letter as a formal transfer of this aspect of the request under section 14 of the Official Information Act 1982. You should be aware that a response must be provided to the requestor as soon as reasonably practicable, and no later than 20 working days after the day this transfer is received by your agency, unless an extension of time is required and duly notified to the requestor.

Yours sincerely

Nicky Dirks

Manager – Ministerial and Executive Services
Te Kawa Mataaho Public Service Commission

Enclosed: Copy of correspondence from Dave Hughes of 24 September 2024
Copy of correspondence to Dave Hughes of 3 October 2024