



Te Kawa Mataaho

Public Service Commission

22 November 2024

9(2)(a) privacy

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Official Information Request

Our Ref: PSCR 2024-0017

I refer to your official information request received on 31 October 2024 where you asked:

“I am researching NZ. benchmarks re management of travel expenses. Are there NZ Public Service Travel Expenses Guidelines / Per Diems?”

Publicly available

The Office of the Auditor-General has published guidance on sensitive expenditure for public organisations, which provides practical guidance on specific types of sensitive expenditure and outlines the principles for making decisions about sensitive expenditure. Part 5 of this guidance is in specific to expenses when travelling. This guidance can be found on the OAG’s website at the following link: <https://oag.parliament.nz/2020/sensitive-expenditure>.

Individual agencies will each have their own internal travel expenses policies that are based on the principles of the guidance mentioned above.

If you wish to discuss this decision with us, please feel free to contact Enquiries@publicservice.govt.nz.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that we intend to publish this letter (with your personal details removed) on Te Kawa Mataaho Public Service Commission’s website.

Yours sincerely

Nicky Dirks

Manager – Ministerial and Executive Services
Te Kawa Mataaho Public Service Commission